



INVITATION FOR BID (SERVICE):

PROJECT NAME: STORAGE SHELVING IMPROVEMENTS

DEPARTMENT NAME: RECREATION & PARKS

DIRECTOR: BERNITA A. REESE

DATE BIDS DUE: 11/14/2023

TIME BIDS DUE: 2:00 PM Local Time

BIDDER INFORMATION

BUSINESS NAME: _____

ADVERTISEMENT FOR BIDS

INTRODUCTION

The City of Columbus is accepting Bids for the installation of shelving in one of our buildings located at 1511 Alum Industrial Drive West, installation to include shelving, labor and all accessories needed to complete the installation, in accordance with the scope of services set forth in this Invitation for Bid (IFB).

This IFB contains the following sections:

- Advertisement for Bids - This section provides a brief overview of the project and Bidding process. Return this section with your Bid.
- Scope of Services – This section describes the work to be performed and requirements for performing the work.

All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the city; will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. All materials received will be open to the public once the sealed Bids are publicly opened and/or read.

WHERE & WHEN TO SUBMIT BID

Bids will be received by the City of Columbus, Department of Recreation & Parks, Park Maintenance Section, until **November 14th, 2023 at 2:00 pm local time**. The bid should be emailed to David Stearns at dastearns@columbus.gov with the subject stating, "Storage Shelving Improvements Bid – *Company Name*".

BID CANCELLATIONS AND REJECTIONS

The Director of Recreation & Parks may cancel the IFB, reject any or all Bids in whole or in part when it is in the best interest of the city, waive technicalities, hold Bids for a period of 180 days after the Bid opening, and/or advertise for new Bids, without liability to the city.

PRE-BID CONFERENCE

There will be no pre-bid conference.

SCHEDULE

The Contractor must perform all work within 60 days of receiving a notice to proceed. Weekend work is not permitted.

EXAMINATION OF CONTRACT DOCUMENTS AND WORK SITE

The Bidder is expected to conduct a reasonable Project site investigation of the proposed Work and examine carefully the IFB, and all other documents furnished or referenced by the City in the Bid Documents, before submitting a Bid. The Contractor's reasonable site investigation shall also include (1) review of these documents (but this is not substitute for Bidder's own investigation, interpretation, or judgment), and (2) investigation of the Project site, borrow sites, site access,

hauling routes and all other locations related to the performance of the Work. The City reserves the right to direct that the Contractor perform a mandatory site inspection. The Bidder shall, and as and to the extent necessary, also make additional investigations of the Project site and existing and subsurface conditions as it deems necessary prior to submitting the Bid. The Bidder must obtain approval of the City prior to conducting any boring or subsurface exploration testing that may disturb existing field conditions.

Submitting the Bid is an affirmative statement that the Bidder has made a reasonable investigation of the proposed Work, the Project site, and the IFB and is satisfied as to the character, quality, quantities and conditions to be encountered in performing all Work and as to the requirements of the IFB.

The Bidder's investigation and examination shall be at the Bidder's expense and at no cost to the City. Any physical variance at the Project site from that indicated by the IFB, discovered by the Bidder during any investigation or examination conducted by the Bidder shall be called to the attention of the City in writing prior to submitting a Bid. No claims of ignorance of any requirements of the IFB or of any available data shall be accepted as a basis for any Claim for any extra compensation, extra work, or extension of time.

QUESTIONS

Questions regarding the IFB should be submitted to David Stearns, City of Columbus, Park Maintenance, via email dastearns@columbus.gov prior to **November 3rd, 2023 at 2:00 pm local time**.

The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which -in the opinion of the city or its representative require interpretations, will be issued by addenda and posted on:

<https://columbusvendorservices.powerappsportals.com/>

CONTRACT COMPLIANCE REQUIREMENTS

The City of Columbus encourages the participation of city certified minority and female business enterprises. While participation of and/or partnering with city certified minority and female owned businesses is not a condition of Bid award, it is strongly encouraged.

Bidders will be given seven (7) business days after the Bid submittal date to update expired contract compliance information for renewal of numbers or to initially apply for a number. If said information has not been updated within 7 business days from the Bid submittal date, the Bid may be deemed non-responsive and may no longer be considered. All contractors and subcontractors who are party to a contract as defined in Columbus City Codes must hold valid contract compliance certification numbers before the contract is executed. The City is not responsible for notifying Bidders of expired contract compliance numbers after Bid submission.

This information is gathered and monitored by the Office of Diversity and Inclusion (ODI). Please contact ODI for assistance with identifying potential Minority contractors. Information on contract compliance certification is available at <https://www.columbus.gov/odi/>

Equal Business Opportunity Commission Office
1111 East Broad Street, Suite 203
Columbus, Ohio 43205
(614) 645 –4764
MBE/FBE Certification and Contract Compliance

BID SHEET

For

Storage Shelving Improvements

EACH RESPONSIVE BIDDER SHALL INSERT, IN THE SPACE PROVIDED, THE INFORMATION REQUESTED BELOW.

Notice To Bidders: Base Bid or Item Bids may be awarded as separate contracts. Alternates will be awarded as part of the base bid and will be awarded based on available funds.

Please see additional sheets for description and site plans. Listed address is nearest property address. All work is located within CRPD Property.

BASE BID:

All work related to time and materials for Storage Shelving Improvements (*Contractor is required to inspect site prior to project bid*):

\$ _____

ALTERNATE:

None included \$ _____ / EA

Contractor Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Contract Compliance #/Tax ID#: _____

Scope of Work

Project Description

The Columbus Recreation and Parks Department is seeking bids for the purchase and installation of storage shelving for one of our maintenance buildings located at 1511 Alum Industrial Drive West. Installation area will be cleared and ready for the installation of the new shelving. Shelving to be new. Delivery of all shelving and accessories to be included in bid amount.

Storage shelving to be manufactured by the Bulldog Rack Company. Shelving systems of an equal or exceeding rating will be considered. Be sure to provide information if bidding an alternate. Alternates not documented with specifications will not be considered.

Summary of Work

- Provide all needed shelving and accessories to complete the installation. Shelving to be American-made, high strength steel. If bidding an alternate, bidders are required to clarify this requirement.
- Following manufacturer's instructions/guidelines when installing the shelving.
- Freight to be included in bid process.
- Cleanup all packaging and other debris created by the installation of the new shelving.
- One section of shelving will store salt spreaders and snow plows. It will be setup in this way: area will be U-shaped 38' x 38', using 36" deep pallet rack back to back to give you a 6' deep area and 10' beams for width. This will create 8 bays which are 12' tall, with 24 pallet positions. One lot of rack backs to be included with this installation to protect some electrical panels. Information on this installation is included within the material list.
- One section of shelving will be for general pallet needs. It will be setup in this way: area will be L-shaped and have 8 bays that are 8' wide x 42" deep x 12' tall and 1 – 48" wide bay. This will give you 27 pallet positions.
- One lot of Cantilever rack. Installation clarified by the size of parts ordered within the materials list.

Enclosures

- A. Material List

Material List

Material List:

- 22 – 36" wide x 144" tall, uprights with 23,900 lbs. capacity on 4' centers
- 11 - 42" wide x 144" tall, uprights with 23,900 lbs. capacity on 4' centers
- 64 – 120" beams, 5,610 lbs capacity per pair
- 32 – 96" beams, 5,960 lbs capacity per pair
- 4 – 48" beams, 8,050 lbs capacity per pair
- 64 – 36" x 58" wire decking with 2,700 capacity
- 34 – 42" x 46" wire decking with 2,700 capacity
- 200 – Shims

1 – Lot of rack backs for one side of the 10' wide run, 30' wide x 10' tall, this will offer protection on the backside near electrical panels.

1 – Lot of cantilever rack:

- 4 – Single upright and base, 14' tall with 61' base, capacity 9,800 lbs each
- 16 – Straight arms, 48" long with 1,000 lbs capacity each
- 3 – Brace sets for 14' tall uprights, 48" long